



**Stephenson Memorial Primary School**  
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Mrs K.Lilico, Acting Executive Headteacher

Tuesday 26<sup>th</sup> March 2019

### **After School - Tea Club**

Dear Parents/Carers,

For several years now, we have managed to offer many after school clubs each night, free of charge. Unfortunately this system is no longer working and we are not able to offer as many clubs as we would like, meaning the choice of clubs lately has become very limited.

In the hope to offer as much as we can, to all age groups, this summer term, we are going to trial running a Tea Club, in place of the after school clubs. This club will be open to Reception – Year 6 children.

The Tea Club will run Monday – Thursday evenings between 3.30pm-4.30pm.

This club will very similar to the after school clubs and various activities will be on each night for the children to enjoy, however it will be hosted in our dining hall. The cost of this club is £1.00 per night – we need this to help towards running costs and refreshments. Your child will receive a drink and snack during the club.

As we are only trialling this for the Summer Term at the moment, we are asking you to show an expression of interest. If you could please complete the attached form and let us know which days you require the club and the reasons why, so that we can assess the best way to allocate places.

***The deadline to return these forms, in order to be considered for a place for the first Summer half term, is Tuesday 2<sup>nd</sup> April 2019.***

After Tuesday 2<sup>nd</sup> April, you will receive a confirmation text message of your place for the first half term and you will be asked to forward payment for the club, to the school office.

If the club is successful, we will continue the trial into the remainder of the summer term and you will have the opportunity to apply again.

If you have any questions, please do not hesitate to contact me. Thank you.

Yours sincerely,

Mrs K Lilico  
Acting Executive Headteacher

## **EXPRESSION OF INTEREST FORM**

### **After school – Tea Club**

Child's name: .....Class:.....

I would like my child to be allocated a place in the Tea Club on the following days:  
(please tick)

Monday: ☐

Tuesday: ☐

Wednesday: ☐

Thursday: ☐

I am willing to pay £..... for my child's Tea club each week of the first summer half term.

The reasons I would like my child to be part of the Tea Club:

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Parent's name: ..... Signed:.....

Date: .....