



Stephenson Memorial Primary School
Martin Road, Wallsend, Tyne and Wear, NE28 0AG
 Tel: (0191) 500 6670
 Email: info@smemorial.co.uk
 Mrs K.Lilico, Acting Executive Headteacher

Dear Parents/Carers,

Thank you for your patience in waiting to hear this information about September. As you can imagine it has taken some time to organise it. There will be a huge amount of information in this letter, but if you have any questions, then please do not hesitate to contact school and we will answer any questions you may have. **The important thing to note is that, as of September, school will become compulsory again.**

Classes for September:

As we move into the new academic year, we will be moving into new classes. It is such a shame that the children haven't been able to spend much time in school this year, but please rest assured, teachers have been working very hard to pass information onto new class teachers, to ensure that we support your child in the move as much as we possibly can.

Please see the table below for information:

Current Class / Teacher	New Teacher for September
Nursery - Miss McKendry	Reception - Miss Hay & Mrs Spreadbury - please see Class Dojo to find out which class your child is in.
Reception F2 - Mrs Spreadbury	Year 1 Class 5- Miss Stevens
Reception F3 - Miss Hay	Year 1 Class 4 - Mrs Fraser
Year 1 Class 4 - Mrs Fraser	Year 2 Class 6 - Mrs Cooke and Mrs Glazzard
Year 1 Class 5 - Miss Stevens	Year 2 Class 7 - Mrs Sammut-Smith
Year 2/3 class 6 - Mr Wolfe	Year 3 - Class 8 - Miss Murray and Mrs Adams Year 4 - Class 9 & 10 - Mr Johnson & Miss McKeown - please see Class Dojo or Seesaw to find out which class your child is in.
Year 2/3 Class 7 - Miss Murray	
Year 2/3 Class 8 - Mrs Glazzard/Mrs Cooke	
Year 4 - Class 9 - Mr Johnson	Year Class 11 - Mrs Connor
Year 4 - Class 10 - Miss McKeown	Year 5 Class 12 - Mrs Carr & Mrs Morrison
Year 5 - Class 11 - Mrs Connor	Year 6 - Class 13 - Mrs Sowa
Year 5 - Class 12 - Mrs Carr / Mrs Morrison	Year 6 - Class 14 - Miss Taylor



Stephenson Memorial Primary School
Martin Road, Wallsend, Tyne and Wear, NE28 0AG
 Tel: (0191) 500 6670
 Email: info@smemorial.co.uk
 Mrs K.Lilico, Acting Executive Headteacher

September Organisation:

In September we will still be using the bubble model to ensure our school community is as protected as possible. We are going to adopt the 'year group' bubble approach, which will allow for the smooth running of the day, and for children to be able to access any additional support they may need across the year. Different year group bubbles however, will not cross over. Therefore we will have to stagger start times and end times of the day, as well as playtimes and lunchtimes. In order to ensure the smooth transition and return of pupils to school we will also be staggering start dates.

Please see information below:

Year Group	Start / End Time	Entrance / Exit point	Return to school date
Early Life	8:30 - 11:30 - AM session 12:30 - 3:30 - PM session	Through the school office	Please see separate information from the Early Years Team.
Nursery	8:30 - 11:30 - AM session 12:30 - 3:30 - PM session 8:30 - 3:30 - 30 hours	Nursery entrance	
Reception	8:35 - 2:50	Reception Gate to Reception Classrooms	
Year 1	8:45 - 3:00	Reception Gate to Year 1 Classrooms	Wednesday 2nd September
Year 2	8:55 - 3:10	Reception Gate to Year 2 Classrooms	Wednesday 2nd September
Year 3	9:05 - 3:15	Main Gate to Year 3 Classroom	Thursday 3rd September
Year 4	8:55 - 3:25	Main Gate around to Year 4 Classrooms	Friday 4th September
Year 5	8:45 - 3:10	Main Gate around to Year 5 Classrooms	Thursday 3rd September
Year 6	8:35 - 3:00	Main Gate around to Year 6 Classrooms	Friday 4th September

For families with siblings in different bubbles - please bring and collect at the latest time.



Stephenson Memorial Primary School
Martin Road, Wallsend, Tyne and Wear, NE28 0AG
Tel: (0191) 500 6670
Email: info@smemorial.co.uk
Mrs K.Lilico, Acting Executive Headteacher

Important - Social Distancing Rules:

- Children must be escorted onto the school premises by 1 adult only.
- Please ensure that you are on time for your bubble opening / closing time and that you walk with your child staying 2 metres away from others, lining up outside classroom doors using the 2 metre markings.
- There will be a one way system for parents to enter school (the main gate by the school office) and exiting school (the far gate by the school field)

Uniform:

- Children will need to be in school uniform and can bring packed lunches, water bottles, bags, coats and iPads into school.
- If your child has a pencil case we would like them to bring this into school - this way we can minimise the sharing of resources.
- Please make sure that your child is in a clean uniform.

PE / Forest school:

We are happy to say that this will be resuming next academic year. On the days that your child has PE or Forest School, they must come into school in the outdoor PE uniform - please see the website for details. While additional protective measures are in place children will not be able to wear school waterproofs or spare kit - we ask that children have their own pair of wellies and a waterproof coat on their Forest School day.

Lunchtimes:

Our school kitchen has been closed since March and the children in school are currently having packed lunches for dinner. In September, there will be a hot meal available, see website for details. All children entitled to free school meals will receive the hot option, packed lunches will no longer be available. If your child requires a packed lunch this will need to be provided from home.

General Protective Measures:

There are a whole host of protective measures that we will be putting in place in order to keep your child safe - please see the policy that is on our website. Children will be regularly hand washing in school. We will have an enhanced cleaning programme that will run throughout the school day and deep cleans will occur during holiday periods, plus additional cleans if any child is poorly.

Test, Track and Trace:

It is important, in order to keep our whole school community safe, that you adhere to the rules around test, track and trace. If your child has any symptoms (persistent cough, high temperature, loss of taste or smell) you **MUST** keep your family at home and contact school immediately. If your child becomes ill at school, a member of staff wearing PPE will help support your child to an isolated area, and you will be contacted straight away. In both cases, we will let you know what you need to do, but a test is **vital**, as the result will depend on whether your child can come back to school.



Stephenson Memorial Primary School
Martin Road, Wallsend, Tyne and Wear, NE28 0AG
Tel: (0191) 500 6670
Email: info@smemorial.co.uk
Mrs K.Lilico, Acting Executive Headteacher

Breakfast Club / After School clubs:

In September, initially in the Autumn Term, Breakfast Club will run for working parents only. Places will be limited and a booking system will be in place. This will start on Monday 7th September. We will send out more details in September. There will be no after school clubs during the first half term, this will be reviewed after the October holidays.

I apologise that there is a lot of information here, but I wanted you to know as much as possible. We are working extremely hard to protect our children and ensure they receive a full education at the same time.

We hope you have a wonderful summer break.

Kind Regards

Mrs Kerry Lilico
Acting Executive Headteacher